



## SLAIS Canadian Health Libraries Association (CHLA) Student Interest Group

SLAIS-CHLA Wiki: [http://hlwiki.slais.ubc.ca/index.php/SLAIS\\_-\\_CHLA\\_Student\\_Interest\\_Group](http://hlwiki.slais.ubc.ca/index.php/SLAIS_-_CHLA_Student_Interest_Group)

CHLA/ABSC website: <http://www.chla-absc.ca/>

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### Minutes of the January 17, 2012 SLAIS-CHLA SIG Meeting

**Date: Tuesday January 17, 2012**

**Place: Trail Room**

**Time: 5:00 p.m.**

Present: Fiona Chu (FC), Morgan Barnes (MB), Mariko Kazuta (MK), Carrie Grinstead (CG), Kevin Read (KR), Danielle Westbrook (DW), Kate Conerton (KC), Gurinder Bains (GB), Brigid Winter (BW), Kim Buschert (KB), Megan Sorenson (MS), Frank Sayre (FS)

Regrets: Jennifer Garrett (JG)

#### Minutes

1. Welcome.
2. Approval of Agenda.
3. Treasurer's Report – as sent by JG prior to the meeting via e-mail: "I spoke with the LASSA treasurer (Victoria Ostrzenski) yesterday and verified that our account balance is \$154.44. The only expense we had last term was the gift to librarians for the tours. So as of now, the spreadsheet is up to date. If anyone has any questions or receipts they forgot about just let me know. Just to explain the current process (in case anyone wonders): The process of getting reimbursed is usually pretty quick. All I need is the original receipts, the name and email of the person being reimbursed, and what the receipts are for (e.g. tour gifts). I give the same info to the LASSA treasurer who then takes the info over to AMS (in SUB) and fills out the necessary form. Victoria is usually really quick to turn receipts in and will email once she has dropped the receipts off. It takes one business day before the money is ready. You will need to pick up the reimbursement in the SUB AMS office (on the 2nd floor). You tell the cashier our club name and your name and will be given the money in cash."
4. Recap from the informal meeting held on December 8<sup>th</sup>: FC, DW, and KR updated the rest of the group on the events planned for the term.
5. January 31<sup>st</sup> Guest Speaker – Sharon Stevens will be coming to SLAIS on the 31<sup>st</sup>. Currently room 460 is booked from 12 – 1 on that day. There is the option of including an additional speaker. Possible topics to request, as well as refreshments

and the acquisition of a small “thank you” gift were discussed. **Action:** FC will try to extend the room booking to 1:30, create poster for event. DW will check how to get the event listed in the events calendar, print out the poster, and talk to the office about possibly acquiring additional funds. KC will work to promote the event. MK will purchase a thank you gift and card. MB and CG will supply baked goods on the day of the event. FC will meet with DW and KR next week to discuss further details.

6. Biomedical Branch Library (VGH) and St. Paul’s – hospital library tour to be tentatively held the week of February 13<sup>th</sup>. **Action:** KR will create a poll to see when everybody is available. DW will contact head librarian at St. Paul’s.
7. BC College of Physicians and Surgeons: tour tentatively planned for March. **Action:** KR will be primary contact to arrange this.
8. LIBR 534 Study Group – KR suggested creating a study group for LIBR 534, as many members are currently taking that course. The idea received support. The first meeting will be held on Tuesday the 24<sup>th</sup>, from 11-1. **Action:** KR will book the room and send out an e-mail.
9. KB let the group know about a workshop on Planning and Evaluating for Social Change with Michael Quinn Patton, from SFU Continuing Studies. The event takes place on Thursday February 16<sup>th</sup> from 6:30-9 and admission is free.
10. The next meeting will be held on Tuesday February 7<sup>th</sup> at 5pm in the Trail Room. **Action:** DW and KR will book room.